Application Form: Sharron Simpson Family Community Engagement Endowment Fund

Applicant Instructions

Please complete this form including details about your proposed project. When you are finished, save the file as a PDF using the following format: *Lastname_Application.pdf* and send it as an email attachment along with your current CV to <u>robert.janke@ubc.ca</u> prior to the application deadline. Your CV should also be in a PDF format but it can be a second (separate) attachment to the same email. If you need more space than this form allows, please attach a separate page.

Applicant Information

Name	
Student number	
Email	
Program of study	
Anticipated graduation date	

Project Information

Project title	
Project start date	
Project end date	

1.	Provide a description of your proposed project. Provide details about and how it relates to public history and/or regional identity in the Okanagan. (200 words)

2. How will this project impact the participants and/or intended audiences of the project? (200 words)

3. Who do you plan to work with in the community to carry out this project?

Name of person or organization	Role in project	Have you discussed this project with this collaborator? (Yes/No)

4. Who do you plan to work with at UBC Okanagan to carry out this project?

Name of person or department/unit	Role in project	Have you discussed this project with this collaborator? (Yes/No)

5. What will this project produce when completed (i.e., a digital or physical object; an event or activity; a report or document; a program or proposal; an exhibit; other)? How will the outcomes be shared and communicated with project collaborators and/or a wider audience? (100 words)

6. Please describe how the experience of working on this project will align with your academic, personal, or career development goals. (200 words)

7. If your proposal is successful, you will be paired with a project mentor from the UBC Okanagan Library. Please describe how the project mentor can be beneficial in supporting you and the goals of this project. (100 words)

Project Budget

We expect that the majority of the award funds (\$4,000) will be allocated to student wages in the form of awage (as a guideline the Library currently pays undergraduates and graduate students at a range of \$18 to \$38 per hour). Please budget and pay yourself accordingly. Your specific project may have other project costs or in-kind contributions. Please use the chart below to identify all project costs including anticipated work hours, in-kind contributions, or other financial requirements.

Cost item	Number of hours /description	Rate/Amount	Total
Project development hours (wage)			
Project Implementation hours (wage)			
Project review/reporting hours (wage)			
Other project costs			
Total			

Please use the space below to provide any additional details about your project budget that you think would be relevant for this application (Please note, this is optional).

